

Date: December 21, 2021

TO: ALL Staff, Persons Accessing Service, Family Members and Guardians

FR: CHRYSALIS LEADERSHIP

RE: **COVID-19 update**



We have seen a rise in the number of COVID-19 cases in our province, with 1,925 new COVID cases and 877 of the Omicron variant of concern reported over a 3-day period. Chrysalis has had two confirmed COVID-19 cases reported over the weekend as well; one staff member in Calgary and one Person Accessing Service in Edmonton. All close contacts have been notified and were requested to stay home and get tested.

As we head into Christmas this week, please continue to do your part and practice physical distancing, mask up and continue to follow all government guidelines. They can be found [here](#).

We also want to share the additional health measures that have been put in place at Chrysalis and ask that you all continue to adhere to these practices. Many have already been in place, and some we are reintroducing, given the spike in cases in Alberta:

Mandatory work from home order (WFH): unless physical presence is required in the facility for operations (i.e. direct support positions, limited corporate services positions where necessary), employees will be required to work from home. Please speak directly with your supervisor if you require more information on the WFH orders.

Indoor social gatherings: indoor social gatherings are not permitted. For Chrysalis, it means that lunchrooms are closed to gatherings and that any social event outside of necessary programming will need to be postponed until further notice. Virtual events are encouraged.

Masking and Physical Distancing: masking and physical distancing continue to be required in all environments, except when working alone. The only exception to physical distancing is in certain circumstances when this is not possible or will cause disruption to operations. Exceptions to the use of masks or face shields include the inability of a person receiving services to adhere or a medical exemption. For staff with a medical exemption to masking, a physician's note must be provided. All exceptions require the approval of the Vice President of Programs and Services.

Meetings: all in-person meetings are to be moved to virtual meetings, unless essential for conducting business.

100% of the Calgary workforce and 97% of Edmonton's workforce are vaccinated. Accommodations and processes have been put in place for any unvaccinated staff. All persons accessing services will be supported by a staff member who is vaccinated, or, by a staff member who provides proof of a negative COVID-19 test within the last 72 hours.

All Chrysalis visitors are required to show either proof of vaccination, a recent negative COVID-19 test (within 72 hours), or a valid medical exemption letter before entering our facilities. This includes any person entering the



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facility who is not a Chrysalis employee or person in service (i.e. DATS/Access drivers, vendors, family members, contractors). If you have a scheduled in-person meeting with a visitor (i.e. contractor), please ensure you notify them of this information in advance.

Persons Accessing Chrysalis Services continue to be strongly encouraged to get vaccinated. We ask that all vaccinated persons accessing Chrysalis services provide proof of their vaccination, if they haven't yet done so.

We are only requesting visual proof of the vaccine (i.e. an image from your phone, a printed copy). We will not be requesting or retaining copies.

- Proof of vaccination can be presented at the health screen desks as you enter the Chrysalis facility.
- For people that are not currently accessing in-facility/in-person support, we ask that you email our office administrator directly, stating the person in service's full name and indicating if they are partially or fully vaccinated.
 - Email: info@chrysalis.ca

We appreciate everyone's continued efforts to ensure the health and safety of all of our team members and those we serve. We wish you all a very safe and Merry Christmas.

Thank You,
Chrysalis Leadership