

Date: October 8, 2021

**TO:** All Chrysalis staff, persons accessing services, families and guardians

**FR:** CHRYSALIS LEADERSHIP

**RE:** COVID-19 Update



We are happy to share that there are no new positive COVID-19 cases to report on at Chrysalis since last month's update. While this is encouraging, hospitalization rates and ICU numbers in our province continue to remain high. We must continue to do our part to protect the people we support as well as each other. As we head into the long weekend, please ensure you follow all public health measures, which can be found [here](#).

As you know, Chrysalis rolled out a process to gather information on vaccination status for all Chrysalis employees. In Calgary, 100% of the workforce provided proof of vaccination, and 96% of Edmonton's workforce provided proof. Accommodations and processes have been put in place for unvaccinated staff. All persons accessing services will be supported by a staff member who is vaccinated, or, by a staff member who provides proof of a negative COVID-19 test within the last 72 hours.

#### **Proof of vaccination, Chrysalis visitors:**

All Chrysalis visitors are required to show either proof of vaccination, a recent negative COVID-19 test (within 72 hours), or a valid medical exemption letter before entering our facilities. This includes any person entering the facility who is not a Chrysalis employee or person in service (i.e. DATS/Access drivers, vendors, family members, contractors). If you have a scheduled in-person meeting with a visitor (i.e. contractor), please ensure you notify them of this information in advance.

#### **Vaccine disclosure process for Persons Accessing Chrysalis Services:**

All vaccinated persons accessing Chrysalis services are asked to provide proof of their vaccination. Proof of a single dose is acceptable, however, we would request proof of the second dose by the end of October.

- We are only requesting visual proof of the vaccine (i.e. an image from your phone, a printed copy). We will not be requesting or retaining copies.
- Proof of vaccination can be presented at the health screen desks as you enter the Chrysalis facility.
- For people that are not currently accessing in-facility/in-person support, we ask that you email our office administrator directly, stating the person in service's full name and indicating if they are partially or fully vaccinated.
  - Email: [info@chrysalis.ca](mailto:info@chrysalis.ca)
- We recognize that some people accessing services may be medically exempt. Please connect with us if that is the case for you.
- Services will not be discontinued for unvaccinated people in service, however, supports may look a little different. We are asking all unvaccinated persons accessing services to connect directly with a Chrysalis Supervisor or Vice President Shauna McCallum so we can ensure we are effectively planning for the health



# Announcement

and safety of everyone while meeting individual unique needs. Shauna can be reached by email at: [shaunam@chrysalis.ca](mailto:shaunam@chrysalis.ca), or by phone at 780-701-0424.

We also want to reiterate the additional health measures that have been put in place at Chrysalis and ask that you all continue to adhere to these practices:

**Mandatory work from home order (WFH):** unless physical presence is required in the facility for operations (i.e. direct support positions, limited corporate services positions where necessary), employees will be required to work from home. Please speak directly with your supervisor if you require more information on the WFH orders.

**Indoor social gatherings:** indoor social gatherings are not permitted. For Chrysalis, it means that lunchrooms are closed to gatherings and that any social event outside of necessary programming will need to be postponed until further notice. Virtual events and outdoor events are encouraged.

**Outdoor social gatherings:** outdoor private social gatherings limited to a maximum of 20 people, with 2 metre physical distancing at all times.

**Masking and Physical Distancing:** masking and physical distancing continue to be required in all environments, except when working alone. The only exception to physical distancing is in certain but rare circumstances when this is not possible or will cause disruption to operations. Exceptions to the use of masks or face shields include the inability of a person receiving services to adhere or a medical exemption. For staff with a medical exemption to masking, a physician's note must be provided. All exceptions require the approval of the Vice President of Programs and Services.

**Meetings:** all in-person meetings are to be moved to virtual meetings, unless essential for conducting business.

We appreciate everyone's continued efforts to ensure the health and safety of all of our team members and those we serve.

Thank You,  
Chrysalis Leadership